



FOOD OR RETAIL VENDOR APPLICATION

EVENT DATE: Saturday, April 21, 2018 **RAIN OR SHINE**

White Park, 3885 Market Street, Riverside, CA 92501

Set Up: Friday, April 20, 2018 from 5:30pm to 8:00 pm

La Placita Street Fair, Market Street between University & 10 Streets

Set up: Saturday, April 21 2018, 6am-8am

Hours of Operation: 11:00am to 7:00pm – No Exceptions



Application for booth space at the Riverside Tamale Festival is hereby made subject to acceptance by the Festival Steering Committee. All booth spaces are 10' x 10'. Applicants may have up to four single booth spaces. Riverside Tamale Festival will NOT furnish any tents, EZ ups, tables or chairs. Power is NOT available. All vendors must furnish their own generators and all FOOD booths must have a floor covering and wash station. All vendors must offer a minimum of 75% festival themed food products. All vendors must decorate in a Latino theme for the event. Vendors that do not adhere to these requirements will be asked to leave with NO REFUND.

Food Vendors: Health Permits will be covered under the Riverside Tamale Festival blanket policy with approval. An additional 5' of rear space is required for cooking equipment. Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided. **Initial acknowledgement:** _____

NOTE: All vendors will be required to submit a current business license or seller's permit, and proof of liability insurance with your application. SPACE IS LIMITED. PLEASE SUBMIT PROMPTLY. Booths available on a first come first served basis. Booth fees are as follows. Please indicate the number of booth(s) requested. All booth sizes are 10'x10' unless otherwise noted.

_____ Food or Retail Vendor	\$500 _____
_____ Food or Retail Vendor (10" x 20" space)	\$700 _____
_____ Artisan Vendor (Home made products)	\$200 _____
_____ Non-Profit Organization (must submit proof)	\$400 _____
_____ Refundable Cleaning Deposit (separate check required)	\$200 _____
_____ One Day Temporary City of Riverside Business License	\$ 5 _____

List exactly what product(s) you will be selling at your booth (use additional sheet if necessary):

Please enclose a separate refundable check for \$200 for cleaning fee payable to Spanish Town Heritage Foundation. Enclosed is our booth check for \$_____ (check # _____) and our cleaning fee check for \$200 (check# _____). This application will not be given consideration without all accompanying checks. Call number below to pay with credit card. Mail application, proof of insurance, media release and all checks to address below.

Applicant Name

Date



VENDOR INSTRUCTIONS

1. All vendors must remain in operation during all festival hours and cannot tear down until the conclusion of the event—**NO EXCEPTIONS.**
2. The County Health Inspector and the City of Riverside Fire Inspector will visit and inspect each booth prior to 11:00 a.m. opening time. **ALL VENDORS MUST BE READY FOR INSPECTION AT 8:30 AM.** All health permits will be covered under the Temp Food Permit for the Riverside Tamale Festival.
3. Space will be assigned only after application has been approved by the Riverside Tamale Festival, and is done on a first-come, first-served basis. Locations will be assigned by the Committee in the best interest of the Riverside Tamale Festival.
4. Once this application is approved by the Riverside Tamale Festival space fees paid will not be refunded. All approved vendors will be notified of their booth space number(s) prior to the event date.
5. Vendor agrees to indemnify, defend and hold harmless, the Riverside Tamale Festival, the Spanish Town Heritage Foundation, and the City of Riverside, from and against any and all loss, damage, claim for damage, liability, expense or cost, including attorneys' fees, which arises out of, or is related to, or is in any manner connected with Vendor's participation in the Riverside Tamale Festival. This indemnification provision shall apply to any acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of Vendor or of anyone employed by or working for Vendor.
6. The Riverside Tamale Festival will take place Saturday, April 21, 2018, from 11 a.m. to 7:00 p.m., RAIN or SHINE.
7. The undersigned agrees to abide by the official rules and regulations of the Riverside Tamale Festival.

DEADLINE FOR APPLICATIONS AND PAYMENT: February 15, 2018

Company _____

Seller's Permit # _____ Riv. Business Lic.# _____

Contact Name _____ Phone _____

Address: _____ Fax _____

City, State, Zip _____ Email _____

Signed: _____ Date: _____

Vendor Coordinator: Andrew Guerra, 951-823-3258, info@rivtamalefest.com